Category	Question	Answer
Bidding	Under the bidding section, “Support Selecting Qualified Contractors”, what level of assistance is needed? Are we reviewing bids, talking to contractors?	Typical bid phase services: 1. Contract Documents: Solar Opportunities Indiana (“SOI”): will assist the consultant in distributing the completed construction documents (drawings and specifications) to pre-qualified bidders. 2. Responding to Bidders' Questions: The consultant answers any questions that bidders may have about the project requirements. 3. Preparing Addenda: If necessary, the consultant prepares and issues addenda to the contract documents to clarify or modify the design based on bidder inquiries. 4. Analyzing Bids or Proposals: The consultant reviews the submitted bids or proposals and provides recommendations to the owner on which contractor to select. 5. Assisting in Awarding the Contract: The consultant assists SOI in the finalization of the construction contract with the selected contractor.
Bidding	Is the EPA bidding document available?	SOI will assist with EPA bidding requirements and will post the request for proposal (“RFP”) on its website. Please see Attachment D to the RFP for the Solar for All Terms and Conditions, which provides details related to EPA requirements.
Construction Observation	What are the expectations for time onsite for Construction Observation? Is a Golden Row assessment compliant for this, or is substantial completion necessary? Or would you want someone onsite for the entire duration of the construction?	Typical contract administration services: • The consultant manages the construction contract, ensuring the project adheres to the contract documents. • The consultant observes the construction process to ensure it aligns with the design intent and contract requirements. • This includes reviewing shop drawings, product data, and samples submitted by the contractor. • The consultant manages changes to the contract through change orders and clarifications. • The consultant reviews the contractor's payment requests and certifies them for payment by SOI. Project Closeout: This involves reviewing substantial completion, final completion, and punch lists.
As-Built Drawings	Will the as-built drawings of the buildings be provided to us prior to starting the feasibility analysis?	Existing building plans will be provided As Is. Consultant shall verify As-Built conditions that may impact the design solution.

Load Data	Will the load data be provided for each of the sites?	Yes. A year of electric bills will be provided.
Regulatory Compliance	Will the specific regulatory compliance requirements documents be provided?	SOI can provide guidance on specific EPA Solar for All regulatory compliance requirements, but consultant is responsible for compliance with utility, local, state, and federal requirements.
Collaboration with ERI	How many meetings under “collaboration” are expected?	At least three collaboration meetings are required. We are interested in your suggestions for what you feel constitutes an adequate number of collaboration meetings based on your timeline.
Timeline	The RFP says that the design team should present a proposed timeline and milestones. Is there any specific timeline the project needs to meet? i.e. when projects need to be completed or through bidding?	Recent federal changes to solar incentives and requirements indicate significant advantages to starting construction before the end of 2025. That is not required, but the selection committee will be interested in how aggressive your proposed timeline is.
Timeline	Is there an expectation if each building will run on their own timeline or do they need to run in parallel?	It will be necessary to balance the available funding among all four projects. We assume they will run in parallel with the possibility of one contractor performing all four projects, but we are open to other means of accomplishing the work.
DBE Certification	Attachment A asks if the applicant identifies as a DBE. Does this identification need to be certified through the state or at the federal level?	State certification is acceptable.
Budget	Does the $2.5 million budget include consulting fees?	The budget includes $450,000 for architecture and engineering consulting. $50,000 for legal consulting. And a separate $2.5 million for construction. The construction budget may be leveraged using direct pay incentives.